

Information can be viewed in the admissions attachment below.

Our school follows Herts County Council admission guidelines

Link to [HCC Admissions](#)

If you are due to start Reception or an in year admission, you would need to apply through the County website. The link is above.

Starting Nursery at Shephalbury Park

We are very proud of our Nursery and Reception setting which is housed in an Early Years Foundation Stage Unit, where the staff is of a very high standard. We are sure your child will make a great start to their education here!

We would love to show you around our EYFS setting. Please contact the school office to book a place. We are a one form entry primary school and pride ourselves on our knowing each and every family and that starts at the very beginning. We will show you around the EYFS setting when applying for a nursery place and then take you around the whole school when applying for a reception place. We try to do this on your own personal guided tour. All applications for Nursery places are handled directly by the school. Please contact the school office on 01438 235 454 to find out if we have any spare places.

We have one intake in September. Please note that we run a morning only sessions for all children and those who are eligible for 30 hour funding have the opportunity to stay in the afternoons. During the first term parents can be flexible with the afternoons to suit the child and parents needs, however we ask that the full 30 hour funding is taken up by the January. Where possible and spaces arise, the afternoon sessions can be offered for a charge for those who are not eligible for the 30 hour funding. Priority will be given to those children who have siblings already at the school

There is also more information on the [hertsdirect website](#) about Nursery admissions

SHEPHALBURY PARK PRIMARY SCHOOL ADMISSIONS POLICY TO THE NURSERY 2017/18

Eligibility A child will be eligible for admission to the nursery class from the start of the autumn term after they turn three years old. Admission is subject to an application being made and places being available. A child will be eligible for 30 hours if they meet the criteria as set down by the department for education. Parents and carers will be expected to demonstrate their eligibility termly, using the official website once it is available. This will be confirmed during an eligibility interview with the school.

Capacity

The nursery has capacity to accommodate 30 children:

15 hours of free education- 8:45- 11:45

30 hours free education 8:45- 3:05- this equates to 6 hours 20 per day total of 31 hours and 20mins

Application process

Rule 1: Children looked after and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or a special guardianship order)

Rule 2: A child 'at risk' (or the sibling of a child 'at risk') who is the subject of an inter-agency child protection plan.

Rule 3: Children for whom it can be demonstrated that they have a particular medical or social need to go to the school.

Rule 4: Children who have a sibling at the school at the time of application.

Rule 5: Children for whom it is their nearest setting

Rule 6: Children who choose us but it is not their nearest setting and places are available

Applications open on Monday 1st January 2018

Applications close on Friday 16th March 2018

Places will be allocated on Friday 20th April 2018- either by telephone or email.

If you would like to put your child's name down for a place at the school's nursery please contact Mrs Chandler on 01438 235 454 to put your child's name down.